

**THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2902  
TANAMERA CREST**

12 Pari Dedap Walk #01-22 Singapore 486063

Tel: 6446-7035 / 6446-7036 Fax: 6447-9842

Email: tc2902@gmail.com Web: www.tanameracrest.com.sg

## APPLICATION FOR THE USE OF FACILITIES

Cheque made payable to "MCST 2902"

**RESERVATION DETAILS** *Please tick wherever applicable*

<b>Date of Function</b>		<b>No. of Guests</b>	
<b>Venue</b>	<input type="checkbox"/> BBQ 1/2/3/4/5	<b>Sesssion</b>	<input type="checkbox"/> 10.00am – 4.00pm
	<input type="checkbox"/> Function Room		<input type="checkbox"/> 5.00pm – 10:00pm

**PARTICULARS OF RESIDENT**

<b>Name</b>	<b>MR / MS / MDM</b>		
<b>Block / Unit</b>		Owner <input type="checkbox"/> Tenant <input type="checkbox"/>	<i>Please tick wherever applicable</i>
<b>Contact</b>	<b>Mobile:</b>	<b>Residence:</b>	<b>Office:</b>
<b>Email</b>			

**DECLARATION**

I, the undersigned hereby agree to comply with the \*House Rules governing the reservation and use of the barbeque pit / function room undertake to ensure that my guests abide by all the House Rules. I understand that the Management will not be held liable for any injuries, damages or loss of life, or property sustained by me and my guests, howsoever caused, during the use of the facility. I undertake that in the event of any damage caused to the common property arising from me or my guests, the said deposit shall be used to offset all damages to the Management. The balance of the deposit shall be refunded to me. In the event that the damage exceeds the deposit, I agree to compensate the Management in full for the difference and such compensation shall be made within 14 days from the date of notice from the Management.

Signature of Resident: \_\_\_\_\_ Date: \_\_\_\_\_

Refundable deposit, made payable to MCST Plan No. 2902 must be accompanied with this application form. A confirmation slip and receipt will be issued to you via mailbox within 3 working days. The confirmation slip and Facilities Booking Form must be presented at the guard house on the day of the use of facility.

**FOR OFFICIAL USE**

<b>ACKNOWLEDGEMENT OF DEPOSIT (\$50.00) ACKNOWLEDGEMENT OF BOOKING FEE (\$10.70 / \$21.40) INCLUDING GST</b>		<b>ACKNOWLEDGEMENT OF RESERVATION (by Management only)</b>	
Amount: S\$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Cheque _____		Received by:	
Received by:		Issued by:	
Signature:		Signature:	
Date Received		Date Issued:	

**COMMENTS**

Comments by (name / signature): \_\_\_\_\_

**ACKNOWLEDGEMENT OF REFUNDED DEPOSIT**

I, \_\_\_\_\_, acknowledge the receipt of the refunded deposit of S\$ \_\_\_\_\_ cash / cheque no. \_\_\_\_\_.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Refunded by:		Signature:	
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**FOR OFFICIAL USE: CHECKLIST** *Please tick wherever applicable*  
**BEFORE USE**

No	Description	In Order	Remarks
1	Barbeque pit metal grill		
2	Barbecue glass cylinder (For Pit 1 & 2 only)		2 semi-circle cylinders per pit. Cracked / Broken ?
3	Barbeque pit bins		
4	Barbeque pit area		
5	Dustbin		
6	Sink		
7	Furniture		
8	Light fixtures		
9	Electrical socket		
10	Wall		
11	Floor		
12	Landscape		

**COMMENTS:**

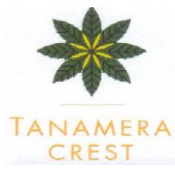
<b>Checked by:</b>		<b>Signature:</b>	
<b>Date:</b>		<b>Time:</b>	

**AFTER USE**

No	Description	In Order	Remarks
1	Barbeque pit metal grill		
2	Barbecue glass cylinder (For Pit 1 & 2 only)		2 semi-circle cylinders per pit. Cracked / Broken ?
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**COMMENTS:**

<b>Checked by:</b>		<b>Signature:</b>	
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Date:		Time:	
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